

Exhibitor's Company Name .....  
 Complete address ..... City ..... Prov. ....  
 Postal code ..... Country..... Telephone..... Fax .....  
 Email..... VAT no..... Taxpayer code.....  
 Contact person ..... Cell ..... Email.....  
 Hall..... Aisle ..... Stand .....

The undersigned Company requests daily cleaning of its stand (surface area..... m<sup>2</sup>) for the whole lasting of the exhibition.  
**ATTENTION:** The total surface area assigned to the Exhibitor (see layout) includes any gallery, closets, offices and closed areas.  
 If these require cleaning, please leave the key at the office of L'operosa in the Services Centre.

	CODE	DESCRIPTION OF SERVICE	COST	QUANTITY	TOTAL COST
A)	PL003	For stand with surface area up to 32 m <sup>2</sup>	€ 55.00	x.....1.....	€ .....
B)	PL004	For stand with surface area exceeding 32 m <sup>2</sup>	€ 1.60/ m <sup>2</sup> + € 6 fixed charge	No. m <sup>2</sup> .....	€ .....
	PL016	Washing of floors	+ 35% on amounts of A or B		€ .....

**To benefit from a VAT exemption, please fill in and email Form Z: "VAT EXEMPTION REQUEST FORM" to: [vendite@bfservizi.it](mailto:vendite@bfservizi.it)**

THIS SERVICE ORDER FORM MUST BE FILLED IN AND RETURNED TO BF SERVIZI  
 AT LEAST **30 DAYS** BEFORE THE OPENING OF **FISHING SHOW 2012**  
 BY FAX TO: **+39 051 637 40 20** OR BY EMAIL TO: **vendite@bfservizi.it**

Taxable amount € .....  
 + 21% VAT € .....  
**TOTAL** € .....

**Orders received after the specified deadline could be subject to a surcharge of 20% of the total due, and will be handled only after the services ordered in advance have been completed and compatibly with available personnel and means.** Stated prices DO NOT INCLUDE VAT.

Unless specifically agreed otherwise, cleaning is done at night and includes the following:

- ✓ Sweeping or vacuuming the floor
- ✓ Dusting stand furniture (excluding displayed products and fragile or expensive objects)
- ✓ Emptying of waste baskets (including during exhibition hours)

The stand cleaning service begins on the evening preceding the opening of the Exhibition, provided the stand set-up works are completed by the time stated in the Exhibition Technical Regulations.

Any complaints of inadequate cleaning must be submitted to BF SERVIZI in writing before the end of the Exhibition.

Estimates for custom services can be provided on request.

**All services must be paid in advance.**

**Orders received without payment will be rejected.**

In all cases, the cost will be charged to the Exhibitor if the order is cancelled with less than 5 working days' notice.

**METHOD OF PAYMENT:** Payment of € ..... is made to BF Servizi:

- by means of bank transfer to the current account in the name of BF SERVIZI S.r.l. (attach copy of transfer receipt):

**UniCredit S.p.A. – Fil. Op. Emilia Est – IBAN Code: IT 74 S 02008 02515 000002900785  
 BIC SWIFT CODE: UNCRITMMOEE**

- by means of charge to credit card (fill in the following information):

**CartaSi**       **Visa**       **Eurocard - MasterCard**       **American Express**

Credit card no. .... Expiration (month/year) .....

Cardholder: First name ..... Last name.....

The invoice will be sent via email only, in PDF format. Specify the individual and email address to which BF Servizi will send the invoice :.....

If the Exhibitor requests that a hard copy of the invoice be sent by regular mail, it will be charged an additional 2 Euros.

- I hereby request a hard copy of the invoice.

By signing this Form, the Company declares that it has read and understood the "Rule and Conditions for Supply" reported overleaf and that it accepts such conditions without reservation.

Date ..... EXHIBITOR  
 (Signature and seal of legal representative)

Access **BF Servizi's new e-commerce channel** to purchase services for your stand **on-line** with **5% web DISCOUNT!**  
 To access the e-commerce channel at [www.bfservizi.it](http://www.bfservizi.it) you will need your access credentials (supplied by BF Servizi via e-mail after you register on the website or sent directly by the organizer of the exhibition in question)